

City of St. Robert

Board of Alderman Meeting
St. Robert Municipal Chambers
January 10, 2023
5:00 P.M.

Present: Mayor George A. Lauritson
Alderman Glen Askeland
Alderman Charles Slider
Alderman Walter Reese
Alderman Reggie Hall
Alderman Linda Daniels
Alderman Michael Myers

Absent: Alderman Todd Williams
Alderman John Moore

Staff Attending: City Attorney, Tyce Smith
City Attorney, Carrie Williamson
City Administrator, Anita Ivey
Assistant City Administrator, Mark Parker
Finance Officer; Fredrica Norris
Human Resources, Cassandra Heimsness
IT, Donald Coplin
Public Works, Steve Long
Transfer Station, Ricky Zeigenbein

NOTICE OF PUBLIC HEARING

1. CALLED THE PUBLIC HEARING TO ORDER

2. VISITOR:

- Presented certificates to Ericah Njuguna and Kemper Henson for leading “Snack in a Pack”
- Jon from KPM spoke and reviewed 2021 audit for the City of Saint Robert
- David Wall came in to discuss Taxi Cab permit issues

3. CONSENT AGENDA:

Alderman Linda Daniels read the Treasurer’s Report
Motion by Alderman Reese and seconded by Alderman Myers to approve the Board of Alderman meeting minutes dated December 06, 2022, the Treasurer’s Report, and Payment of Bills.

| | | | |
|----------------|-----|----------|--------|
| Vote: | | | |
| Askeland | Aye | Williams | Absent |
| Slider | Aye | Reese | Aye |
| Daniels | Aye | Myers | Aye |
| Hall | Aye | Moore | Absent |
| Motion carried | | | |

4. OLD/NEW Business

4.1 AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF STONE COURT AND NEUMAN COURT IN STONE EDGE SUBDIVISION AS PUBLIC CITY STREETS

Motion by Mayor Lauritson to review this at next City Council meeting due to corrections needing to be made to ordinance; no vote made

| | | | |
|-----------------|--|----------|--|
| Vote: | | | |
| Askeland | | Williams | |
| Slider | | Reese | |
| Daniels | | Myers | |
| Hall | | Moore | |
| Motion carried. | | | |

4.2 RESOLUTION RATIFYING THE ACTIONS BY THE MAYOR AND CITY ADMINISTRATOR ESTABLISHING A RESOLUTION WITH THE CITIES CREDIT CARD COMPANY

Motion by Alderman Daniels and seconded by Alderman Hall to approve Resolution on the reading.

| | | | |
|-----------------|-----|----------|--------|
| Vote: | | | |
| Askeland | Aye | Williams | Absent |
| Slider | Aye | Reese | Aye |
| Daniels | Aye | Myers | Aye |
| Hall | Aye | Moore | Absent |
| Motion carried. | | | |
| Vote: | | | |

5. NEXT COMMITTEE MEETINGS ARE SCHEDULED FOR:

5.1 Wage, Finance and Employment _____ @ _____

5.2 Public Works _____ @ _____

5.3 Emergency Services _____ @ _____

5.4 Park Committee every other week @ _____

6. COMMENTS BY THE ALDERMEN:

Alderman Askeland - Thank you to Steve and the Public Works department for all their efforts over the last few weeks

Alderman Slider - Would like Don to check in with police department to make sure all body cameras are working properly

Alderman Daniels - Wanted an update from Tyce on where we are at on boarding up Cozy Arts windows; working with Miller realestate to have it done currently

Alderman Hall -

Alderman Williams -

Alderman Reese –

Alderman Myers-

Alderman Moore-

6. COMMENTS BY THE ADMINISTRATION:

6.1 Finance Officer, Fredrica Norris

6.2 Human Resources, Cassandra Heimsness

6.3 Police Chief, Curtis Curenton

6.4 Public Works Director, Steve Long

- Was able to scrap the trailer from the Transfer Station
- Hauling base to RV Park and doing minor adjustments on the roads on the back end on the lot
- Removed dead trees at the golf course
- 16 water meters froze at the last bad weather we had but was able to take care of those
- Was able to reprogram lights around city to fix the electrical issues happening
- Has been helping with the aftermath of the fire suppression system at City Hall; agents coming out Wednesday to review damages\
- Will be going to look at a used truck for the city on Thursday to review and test drive truck to make sure it is in good shape to purchase for 60,000 with 460,000 miles.

6.6 IT Manager, Don Coplin

- Fire department came out and helped change the battery backups
- Working on getting a new IT backup system put in place to help with being able to recover items off systems when they crash, that will be the IT project for 2023

6.7 Transfer Station Manager, Ricky Zeigenbein:

- Total of 3821.71 tons for month of December
- Averaging 181.99 tons per day
- 1-10 January currently 1426.52 tons
- Averaging 203.79 tons per day
- Recycling is up at 66.71 tons

6.8 Parks Superintendent

6.9 City Attorney, Tyce Smith

- Presented the findings/readings from the environmental scientist that tested our building for mold

6.10 City Administrator, Anita Ivey

- Discussed a review of the last 3 weeks at City Hall, working short staffed, everyone is still learning new roles, appreciates the staff that has been helping and working extra duties
- Closed out bills and payroll for 2022, reset system for 2023
- Closed bank of Missouri refinancing, payments are caught up
- Mark is working with Lebanon to set up baseball season with them
- Unable to use credit cards, so worked with bank to get them working so our departments could use them day of
- Working with Mark on a large project and hope to be able to bring it to council within the next few meetings

7. COMMENTS BY THE MAYOR:

- The Next Regular Board of Aldermen Meeting will be **January 24 @ 5pm.**
- **Superior Road Warehouse** has asked us to allow them to stay in the facility rent free until **September and in return will leave everything to include A/C units for us to have, Tyce please prepare a contract to present at next meeting**

10. VOTE TO CLOSE MEETING:

Meeting Is Being Closed Pursuant to Missouri Law Chapter 610.021 to Include:


Motion by Alderman Daniels and seconded by Alderman Reese to adjourn the Regular Council Meeting at 7:00 p.m.

| | | | |
|-----------------|-----|----------|--------|
| Vote: | | | |
| Askeland | Aye | Williams | Absent |
| Slider | Aye | Reese | Aye |
| Daniels | Aye | Myers | Aye |
| Hall | Aye | Moore | Absent |
| Motion carried. | | | |
| Vote: | | | |



Dr. George A. Lauritson, Mayor

Attest:



Cassandra Heimsness, Deputy City Clerk