

REVISED

**NOTICE OF OPEN MEETING AND
VOTE TO CLOSE PART OF THE MEETING**

DATE POSTED: August 17, 2012

TIME POSTED: 9:00 P.M.

**NOTICE IS HEREBY GIVEN THAT THE BOARD OF ALDERMEN OF
THE CITY OF ST. ROBERT, MISSOURI WILL CONDUCT
AN OPEN MEETING AT 5:00 P.M. ON AUGUST 20, 2012
IN THE COUNCIL CHAMBERS, ST. ROBERT CITY HALL**

AGENDA

THE TENTATIVE AGENDA FOR THE OPEN MEETING INCLUDES:

- 1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY A QUORUM**

- 2. VISITORS TO ADDRESS THE BOARD:**
Miss Nicole Brewer-Representative from Waynesville High School-Football Homecoming September 28, 2012.

- 3. Public Hearing for the 2012 Tax Year**

- 4. Close Public Hearing.**

- 5. CONSENT AGENDA**
 - 2.1 Approval of minutes
 - 2.2 Approve payment of bills

- 6. OLD AND NEW BUSINESS**
 - 6.1 An Ordinance to Allow for a Conditional Use Permit to allow Travel Trailers in an R-M Zoned District. This article was tabled at the last meeting. (Nathan Carman)

 - 6.2 An Ordinance Authorizing \$1,100,000 Public Utility System Refunding Revenue Bonds Series 2012. Mr. Ed McLiney to address the Board; and A Resolution Authorizing a Tax and Securities Compliance Procedures for Financial Obligations of St. Robert, Missouri

 - 6.3 Ordinance Affixing the Rate of .3265 for the 2012 On All Taxable Tangible Property. (Debra Adkins)

- 6.4 An Ordinance Making Necessary Changes to the Manning Chart. (Edna Givins)
- 6.5 Attorney Ralph Muxlow's letter regarding Angela Vallair d.b.a. OB'S Billiards Liquor License renewal.

7. COMMENTS BY THE ADMINISTRATION

- 4.1 City Clerk, Debra A. Adkins
- 4.2 City Attorney, Debra Moore

8. COMMENTS BY THE ALDERMEN

5.1 Next committee meetings are scheduled for:

- Finance _____ at _____ p.m.
- Public Works _____ at _____ p.m.
- Emergency Services _____ at _____ p.m.
- Parks Committee _____ at _____ p.m.
- Taxi Committee _____ at _____ p.m.

9. COMMENTS BY THE MAYOR

9.1 Next regular council meeting is scheduled for September 4, 2012 at 5:00 p.m.

10. VOTE TO CLOSE MEETING

Meeting is being closed pursuant to Missouri Law Chapter 610.021 to include:

- 7.1 Legal – Section 1
- 7.2 Real Estate – Section 2
- 7.3 Personnel – Section 3

9. REOPEN MEETING

10. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING: DEBRA A. ADKINS, CITY CLERK, 194 EASTLAWN AVE. SUITE A, ST. ROBERT, MISSOURI 65584

CITY OF ST. ROBERT
COUNCIL MEETING

CITY OF ST. ROBERT
COUNCIL MEETING
August 6, 2012 5:00 P.M.
ST. ROBERT MUNICIPAL CENTER

PRESENT: ALDERMAN LARRY JACKSON
ALDERMAN JAMES PHILLIPS
ALDERMAN BUTCHIE NEWKIRK
ALDERMAN ED SPOTTS
ALDERMAN TODD WILLIAMS
ALDERMAN BILL SHAW
ALDERMAN FREDA HUNNICUTT

ABSENT: ALDERMAN ALEN JOHANNSEN

1. CALL THE MEETING TO ORDER:

Mayor Sanders called the meeting to order and certified that a quorum was present by roll call vote.

2. VISITORS:

Carmen Black and Linda Schonbok, Municipal Court Clerks, were present to be recognized for their completion of the 2012 MAMA Spring Education Certification Program through Missouri State University. Mrs. Melinda Snell, who also completed the class, was unable to attend.

3. CONSENT AGENDA:

Motion by Phillips and Spotts to approve the payment of the bills and the amended minutes as follows:

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicuttt-aye

Motion carried.

4. OLD AND NEW BUSINESS:

4.1 Ord. 2544/Approving The Renewal Of The Property And Casualty Insurance With Bassett Insurance

AN ORDINANCE APPROVING THE FORM OF AND AUTHORIZING AND
APPROVING THE RENEWAL OF THE PROPERTY AND CASUALTY
INSURANCE COVERAGE WITH BASSETT INSURANCE AND REAL ESTATE

Mr. Ken Bassett and Katrina Ramsay were present at the Wage and Finance Committee meeting and presented the renewal for this year's property and casualty insurance through Continental Western Insurance Group. The annual premium for renewal will be \$136,475.00 compared to \$117,768.00

Motion by Shaw and Phillips to approve Bill # 12-079 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Williams and Jackson to approve Bill # 12-079 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Spotts and Newkirk to approve Ordinance # 2544 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

4.2 Ord. 2545/Approving Agreement with Ireland Architects for the Welcome Sign:

AN ORDINANCE APPROVING THE FOR OF AND AUTHORIZING THE MAYOR
TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ST. ROBERT AND
IRELAND ARCHITECTS FOR THE ST. ROBERT WELCOME SIGN

Mr. Darrell Duncan, Project Scheduler, was present to discuss the Welcome to St. Robert sign that will be erected on the NW corner of Business I-44 and Missouri Avenue in front of Kim and Go. The sign estimate is \$59,127.00, to include the landscaping.

Motion by Phillips and Spotts to approve Bill # 12-080 on the first reading.

Votes: Phillips-aye

Jackson-aye

Newkirk-aye

Spotts-aye

Johannsen-absent

Williams-aye

Shaw-aye

Hunnicut-aye

Motion carried.

Motion by Jackson and Newkirk to approve Bill # 12-080 on the final reading.

Votes: Phillips-aye

Jackson-aye

Newkirk-aye

Spotts-aye

Johannsen-absent

Williams-aye

Shaw-aye

Hunnicut-aye

Motion carried.

Motion by Shaw and Hunnicutt to approve Ordinance # 2545 on the final reading.

Votes: Phillips-aye

Jackson-aye

Newkirk-aye

Spotts-aye

Johannsen-absent

Williams-aye

Shaw-aye

Hunnicut-aye

Motion carried.

4. Ord. 2546/Approving Consultant Agreement With Crawford, Murphy, Tilly, Inc.
For A New Fuel System And Environmental Assessment

AN ORDINANCE APPROVING THE FORM OF AND AUTHORIZING THE
MAYOR TO EXECUTE THE AVIATION PROJECT CONSULTANT AGREEMENT
BETWEEN THE CITY OF WAYNESVILLE, THE CITY OF ST. ROBERT AND
CRAWFORD, MURPHY AND TILLY, INC FOR A NEW FUEL SYSTEM AND
ENVIRONMENTAL ASSESSMENT AND FIXING AN EFFECTIVE DATE

This ordinance is authorizing an agreement between the City of Waynesville, City
of st. Robert and Crawford, Murphy and Tilly, Inc. for the new fuel station.

Motion by Phillip and Newkirk to approve 12-081 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Spotts and Newkirk to approve Bill 3 12-081 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Hunnicutt and Shaw to approve Ordinance # 2546 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

4.4 Ord. 2547/Authorizing Consultant Agreement With Crawford, Murphy And Tilly, Inc For A Community Hanger

AN ORDINANCE APPROVING THE FORM OF AND AUTHORIZING THE MAYOR TO EXECUTE THE AVIATION PROJECT CONSULTANT AGREEMENT BETWEEN THE CITY OF WAYNESVILLE, THE CITY OF ST. ROBERT AND CRAWFORD, MURPHY AND TILLY, INC FOR A COMMUNITY HANGAR; AND FIXING AN EFFECTIVE DATE

This ordinance will approve the consultant agreement between the City of Waynesville, the City of St. Robert and Crawford, Murphy and Tilly, Inc for the community hangar.

Motion by Phillips and Spotts to approve Bill # 12-082 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Jackson and Hunnicutt to approve Bill # 12-082 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Newkirk and Spotts to approve Ordinance # 2547 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

4.5 Ord. 2548/Approving The Final Plat Of Woodridge Development Final Plat/Phase 7:

AN ORDINANCE APPROVING THE FINAL PLAT OF THE WOODRIDGE DEVELOPMENT FINAL PLAT/PHASE 7

Mr. David Harbaugh has approached the City to approve the Final Plat of Phase 7 Woodridge Development for the addition of 40 lots that will be used for residential housing. This item was presented to the Planning and Zoning Commission on August 1 and was recommended for approval.

Motion by Spotts and Hunnicutt to approve Bill # 12-083 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

Motion by Williams and Phillips to approve Bill # 12-083 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

Motion by Spotts and Hunnicutt to approve Ordinance # 2548 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

4.6 Conditional Use Permit for Elms Trailer Ct. for Travel Trailers:

AN ORDINANCE APPROVING THE CONDITIONAL USE PERMIT FOR ELMS TRAILER COURT TO ALLOW PLACEMENT OF TRAVEL TRAILERS TO BE LOCATED IN AN R-M ZONED DISTRICT.

Mr. Harold Walker had requested a Conditional Use Permit for Elms Trailer Ct to allow for placement of travel trailers to be located in an R-M Zoned district. The city code does not have anything regulating the placement of travel trailers inside a mobile home park under Section 404.001, and the lot density is an issue. After much discussion it was suggested by Alderman Williams to table this, review the ordinance of conditional use permits and have ready for approval for the August 20th meeting.

4.7 Ord. 2549/Approving The Conditional Use Permit For Bleu 7 Lounge

AN ORDINANCE TO APPROVE THE CONDITIONAL USE PERMIT FOR THE BUSINESS
KNOW AS BLEU 7 LOUNGE

Mr. Nathan Carmon, Land Use Administrator explained that this was the old Electra's Lounge and is owned by Mrs. Sun Robinson. Mr. Johnson and Mr. Armstrong, the new renters of the building, were present to answer any questions. Nathan further explained that the building has not been inspected nor have they applied for a liquor license. There are 25 parking spaces.

Motion by Williams and Spotts to approve the conditional use permit on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Shaw and Phillips to approve Bill # 12-084 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye

Shaw-aye
Hunnicut-aye
Motion carried.

Motion by Spotts and Jackson to approve Ordinance # 2549 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye
Motion carried.

4.8 Ord. 2550/Approving The Purchase Of Materials To Relocate Electric Lines

AN ORDINANCE TO AUTHORIZE AND APPROVE THE PURCHASE OF
MATERIALS FOR
THE SEEGER TOYOTA URD RELOCATION

Mr. Steve Long, Director of Public Works, recently found out that the electric lines located at Seeger Toyota were originally placed outside the easement. Toyota is expanding their business and need the electric lines relocated. The material for this project will be \$31,057.86, with the electric department doing the manual work. The underground will feed from Blockbuster, and will allow for a switching from overhead electric to underground in case of an outage. The expense for this project will be made by adjustments in the budget.

Motion by Hunnicutt and Spotts to approve Bill # 12-085 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye
Motion carried.

Motion by Jackson and Williams to approve of Bill # 12-085 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye

Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye
Motion carried.

Motion by Williams and Spotts to approve Ordinance # 2550 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye
Motion carried.

4.9 Ord. 2551/Approving the Midyear Budget

AN ORDINANCE TO AUTHORIZE PASSAGE, ENFORCEMENT AND
UTILIZATION OF
THE 2012 BUDGET REVISION

Mrs. Edna Givins, Finance Officer, reviewed the midyear budget and stated there were not a lot of revisions that had to be done. There were a few items that were missed in the old budget, i.e. Sales Tax remittance, that have been corrected.

The old budget was at \$25.2 million, the revised budget is for \$26.3 million. Year to date revenue is 1.2% over expenses.

Motion by Jackson and Spotts to approve Bill # 12-086 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye
Motion carried.

Motion by Jackson and Williams to approve Bill # 12-085 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent

Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Hunnicutt and Shaw to approve Ordinance # 2551 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Spotts-aye
Johannsen-absent
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

- 4.10 Appointment by Mayor Sanders of a City Administrator:
This will be tabled for clarification.

5. COMMENTS BY THE ADMINISTRATION:

City Clerk-The City's duck had won first place at the race at Old Settler's Day. Also reminded everyone about the Waynesville/St. Robert night at the Springfield Cardinal Game being held August 30th in Springfield, Missouri.

Edna Givins-Finance Officer-reported on the sales tax collection is up over last year.

Chief of Police-not present

Chief Cage-Lt. Mason was promoted to Captain; Firefighter Wright was promoted to Lt and will also be the new fire inspector. August 15 a new Fire fighter will be hired. Chief Cage also reported on a Hazardous Materials class training exercise for area fire fighters. The ladder truck would be back this weekend, with the motor and transmission being replaced at their expense not the City's.

It was suggested that employee's that are being promoted be presented to the Board.

Steve Long, Director of Public Works gave an update on projects. Willard Asphalt will be in town to resurface Zeigenbein Road and will also be on Holly Drive for some surface work. The Liberty Plaza project is moving forward. The water department is watching our water towers for level of water due to the drought we are experiencing here. At some point we may need to do a volunteer water usage program. The floor to the new maintenance building will be poured soon.

Rodney Ramsay-Planning Administrator-nothing to report.

6. Comments by Aldermen:

Alderman Hunnicutt-commented on the council packets

Alderman Jackson-appreciated the good job staff is doing especially during the extreme temperatures we are having.

Alderman Phillips also commented on the council packets and encouraged everyone to vote at the Primary Election.

7. Comments by the Mayor:

None

8. Vote to Close Meeting:

Motion by Phillips and Hunnicutt to close the meeting pursuant to Missouri Law Chapter 610.021 to include Missouri Law Chapter 610.021 to include:

Legal –Section 1

Real Estate-Section 2

Personnel-Section 3

Votes: Phillips-aye

Jackson-aye

Newkirk-aye

Spotts-aye

Johannsen-absent

Williams-aye

Shaw-aye

Hunnicutt-aye

Motion carried.

9. Reopen Meeting:

Nothing to report.

10. Adjourn Meeting:

Motion by Phillips and Jackson to adjourn the meeting at 6:25 pm.

Votes: Phillips-aye

Jackson-aye

Newkirk-aye

Spotts-aye

Johannsen-absent

Williams-aye

Shaw-aye

Hunnicutt-aye

Motion carried.

Mayor George Sanders

Attest:

Debra A. Adkins, City Clerk