

**NOTICE OF OPEN MEETING AND
VOTE TO CLOSE PART OF THE MEETING**

DATE POSTED: October 12, 2012

TIME POSTED 2:00 PM

**NOTICE IS HEREBY GIVEN THAT THE BOARD OF ALDERMEN OF
THE CITY OF ST. ROBERT, MISSOURI WILL CONDUCT
AN OPEN MEETING AT 5:00 P.M. ON OCTOBER 15, 2012
IN THE COUNCIL CHAMBERS, ST. ROBERT CITY HALL**

AGENDA

THE TENTATIVE AGENDA FOR THE OPEN MEETING INCLUDES:

1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY A QUORUM
2. VISITORS TO ADDRESS THE BOARD:
 - Steve Ehrhardt – Ft. Wood Properties
 - Davis Lynn & Moots-annual audit report
3. CONSENT AGENDA
 - 3.1 Approval of minutes
 - 3.2 Approve payment of bills
4. OLD AND NEW BUSINESS
 - 4.1 Ordinance Amending Administrative Chapter 402: Administrative Mechanisms- Planning And Zoning, Section 402.003-Appointment And Terms Of Planning And Zoning Commission. (Tyce)
 - 4.2 Appointment Of Board Of Adjustment Members (Mayor Sanders)
 - 4.3 Appointment of Board of Appeal Members (Mayor Sanders)
 - 4.4 Ordinance Approving Plat 4 of Sylvan Point (Nathan Carmon)
 - 4.5 Ordinance Authorizing the Mayor to Execute a Contract Between the City of Waynesville and City of St. Robert, Emery Sapp & Sons, Inc., and Crawford, Murphy & Tilly, Inc. (Aldermen Phillips)
5. COMMENTS BY THE ADMINISTRATION
 - 5.1 City Clerk, Debra A. Adkins
 - 5.2 Finance Officer, Edna Givins
 - 5.3 Police Chief, Curtis Curenton

- 5.4 Fire Chief, Doug Cage
- 5.5 Public Works Director, Steve Long
- 5.6 Planning Administrator, Rodney Ramsay
- 5.7 Interim City Attorney, Tyce Smith
- 5.8 Interim City Administrator, Anita Ivey

6. COMMENTS BY THE ALDERMEN

6.1 Next committee meetings are scheduled for:

- Finance _____ at _____ p.m.
- Public Works _____ at _____ p.m.
- Emergency Services _____ at _____ p.m.
- Park Committee _____ at _____ p.m.
- Taxi Committee _____ at _____ p.m.

7. COMMENTS BY THE MAYOR

7.1 Next regular council meeting is scheduled for November 5, 2012 at 5:00 p.m.

8. VOTE TO CLOSE MEETING

Meeting is being closed pursuant to Missouri Law Chapter 610.021 to include:

- 7.1 Legal – Section 1
- 7.2 Real Estate – Section 2
- 7.3 Personnel – Section 3

9. REOPEN MEETING

10. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING: DEBRA A. ADKINS, CITY CLERK, 194 EASTLAWN AVE. SUITE A, ST. ROBERT, MISSOURI 65584

CITY OF ST. ROBERT
COUNCIL MEETING
OCTOBER 1, 2012 5:00 P.M.
ST. ROBERT MUNICIPAL CENTER

PRESENT: ALDERMAN JAMES PHILLIPS
ALDERMAN LARRY JACKSON
ALDERMAN LINDA DANIELS
ALDERMAN ALLEN JOHANNSEN
ALDERMAN BILL SHAW
ALDERMAN TODD WILLIAMS
ALDERMAN FREDA HUNNICUTT

ABSENT: ALDERMAN BUTCHIE NEWKIRK

1. CALL THE MEETING TO ORDER:
Mayor Sanders called the Board meeting to order and certified a quorum was present.

2. VISITORS TO ADDRESS THE BOARD:
Doug Cage was present to introduce his new personnel:
Daniel Jones-Administrative Assistant
Earl Ellington-Fire Fighter

Mrs. James H. Williamson Sr. was present with her daughter Anna Brayman to thank the Board for their consideration of extending the name of J. H. Williamson, Jr. Drive from the City Rt. To Missouri Ave. in honor of their son who was killed in a military plane crash several years ago.

3. CONSENT AGENDA:
3.1 Approval of minutes
3.2 Approve payment of bills
Motion by Phillips and Hunnicutt to approve the minutes and payment of the bills.
Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicutt-aye
Motion carried.

4. OLD AND NEW BUSINESS:
4.1 Approval for a Sunday Liquor License for Bottoms Up-William Gurley:

Interim City Attorney Tyce Smith will have to review the new state laws governing Sunday Liquor Sales. He will review our current codes.

4.2 Ord. 2560/Approving K. York Electric for Installation of Power for the Roof Unit:

AN ORDINANCE APPROVING A CONTRACT TO INSTALL POWER FOR ROOFTOP HEAT AND AIR UNIT FOR THE WAREHOUSE, AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT AND LEGALLY BIND THE CITY OF ST. ROBERT TO THAT CONTRACT

This contract with K. York Electric, Inc. is to install the necessary power to install the new 10 ton roof unit heating and air unit for the warehouse.

Motion by Williams and Shaw to approve Bill # 12-095 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Johannsen and Daniels to approve Bill # 12-095 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Phillips and Hunnicutt to approve Ordinance # 2560 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

4.3 Ord. 2561/Accepting Bid of Crawford Heating and Cooling LLC to Install Rooftop Unit

AN ORDINANCE ACCEPTING THE BID OF CRAWFORD HEATING AND COOLING, LLC
TO INSTALL A NEW ROOFTOP HEAT AND AIR UNIT FOR THE WAREHOUSE AND
AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT LEGALLY BINDING THE
CITY

This bid in the amount of \$7,500.00 is for the installation of a 10 ton rooftop unit for the warehouse located in the municipal center.

Motion by Johannsen and Daniels to approve Bill # 12-096 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicuttt-aye

Motion carried.

Motion by Shaw and Jackson to approve Bill # 12-096 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicuttt-aye

Motion carried.

Motion by Hunnicutt and Williams to approve Ordinance # 2561 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicuttt-aye

Motion carried.

4.4 Ord. 2562/Awarding Contract for Construct Public Works Building to Thomas Construction

AN ORDINANCE AWARDING THE CONTRACT TO CONSTRUCT PUBLIC WORKS
FACILITY TO THOMAS CONSTRUCTION AND AUTHORIZING THE MAYOR TO
EXECUTE THE CONTRACT ON BEHALF OF THE CITY OF ST. ROBERT AND LEGALLY
BIND THE CITY THEREBY

Public Works Director Steve Long explained the original contract that was passed to construct the public works building had not been sign and was void.

This building will be done in two phases for a total of \$371,800.00. Phase One will be in the amount of \$131,000.00 for the 2012 budget and \$240,800.00 will be paid in the 2013 budget year.

Motion by Williams and Shaw to approve Bill # 12-097 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Hunnicutt and Phillips to approve Bill # 12-097 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Hunnicutt and Williams to approve Ordinance # 2562 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Mr. Smith has read our current city code regarding liquor license. The city code book will need to be revised to mirror the state of Missouri. As of August 28, 2012, HB 1498 went into effect which eliminates food sale requirements. Mr. Smith will have an ordinance ready for next meeting if Board decides to update our city code, and asked that Mr. Gurley to come back on October 15th

4.5 Ord. 2563/Extending The Contract For Waste Hauling With Fort Leonard Wood:

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT
AMENDING THE PRESENT TRANSFER STATION AGREEMENT WITH THE U.S. ARMY

Mr. Smith explained that this would extend the term of the contract for hauling of trash to the transfer Station.

Motion by Johannsen and Hunnicutt to approve Bill # 12-098 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

Motion by Hunnicutt and Shaw to approve Bill # 12-098 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

Motion by Phillips and Jackson to approve Ordinance # 2563 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

- 4.6 Ordinance Amending Administrative Chapter 402: Administrative Mechanisms-Planning And Zoning Section 402.003-Appointment And Terms Of Planning And Zoning Commission.

This item will be until next meeting on October 15.

- 4.7 Appointment of Board of Adjustment Members:

This item is tabled until the next meeting on October 15.

4.8 Ord. 2564/ Approving Phase 1 of Brush Creek Subdivision

AN ORDINANCE APPROVING PHASE 1 OF BRUSH CREEK SUBDIVISION WITH NO APPROVAL OF PHASE II OR ANY VARIANCE OF DEVIATION OF PHASE II

Mr. Smith explained that this ordinance will only be for Phase 1 of Brush Creek Subdivision. The variances requests for Phase II will need to go to the Board of Adjustments, which we currently don't have.

After review of the Summary of Development it was noted by Alderman Williams that the developer wants to connect Brush Creek Drive a through street by connecting it with Hobo Lane to the east. Tyce explained that we would need an Intergovernmental Agreement with Pulaski County to connect these two roads as Hobo Lane is a county road. Pulaski County Sewer District will have the sewer lines, the electric and water will be City utilities. The Pulaski County Sewer District will be contacted regarding this issue.

Motion by Phillips and Jackson to approve Bill # 12-099 approving Phase 1 of Brush Creek Subdivision on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Phillips and Williams to approve Bill # 12-099 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Daniels and Williams to approve Ordinance # 2564 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye

Hunnicut-aye
Motion carried.

4.9 Ord. 2565-Changing the Expiration Date of Grant for Airport Apron Rehabilitation

AN ORDINANCE CHANGING THE EXPIRATION DATE OF GRANT OFFER AND
AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT BETWEEN THE CITY OF ST.
ROBERT AND MISSOURI HIGHWAYS AND TRANSPORTATION CONSTRUCTION;
FIXING AN EFFECTIVE DATE

This will extend the Expiration of Grant Offer date for the rehabilitation of the Airport Apron between the City of Waynesville, City of St. Robert and Missouri Highways and Transportation Commission.

Motion by Williams and Jackson to approve Bill # 12-100 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-nay
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Phillips and Williams to approve Bill # 12-100 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-nay
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Jackson and Daniels to approve Ordinance # 2565 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-nay
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

4.10 Ordinance 2566/Changing name of Town Center Boulevard to J. H. Williamson Jr. Drive

During the last Board meeting, it was unanimously voted on to change the entire length of road from Old Rt. 66 to Missouri Ave from Town Center Blvd. to J. H. Williamson Jr. Drive. Land Use Administrator Nathan Carmon has spoken with the 911 Center and they have approved the name change for this stretch of road.

Motion by Hunnicutt and Williams to approve Bill # 12-101 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

Motion by Phillips and Jackson to approve Bill # 12-101 on the first reading

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

Motion by Hunnicutt and Phillips to approve Ordinance # 2566 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

5. Comments by the administration

5.1 City Clerk, Debra A. Adkins- Distributed calendar for 2013 election dates.

5.2 Finance Officer, Edna Givins-absent

5.3 Police Chief, Curtis Curenton-absent

- 5.4 Fire Chief, Doug Cage-Gave update on schooling and YTD fire calls
- 5.5 Public Works Director, Steve Long-reported on the painting of the water tower by Cracker Barrel. Curbs are being installed on Eastlawn. Core samples and scrapings of the concrete have been taken and sent to lab for the determination of the manholes.
Public Works meeting is set for Oct. 24 at 5:00 pm.
- 5.6 Planning Administrator-Gave a report on the new playground equipment at the Paddock Estate Playground. Signage has been installed advertising the Golf Course. Pool staff has been through certification classes with Vaughn Pools. It was suggested that too many lights are being left on in the Aquatic Center Area, these will be monitored.
- 5.7 Interim City Attorney, Tyce Smith-has several items for Closed Session.
- 5.8 Interim City Administrator, Anita Ivey-updated the Board on activities she has attended.

Darrell Duncan gave an update on City projects:

Eastlawn Rebuild:

New storm water has been installed.

Old water main has been tied into the new water main. All of water taps have been moved over to the new water main, and new water meters have been installed where needed.

Old Asphalt and road base have been removed. New base rock has been put in place topped by a petro mat and new road base.

Curb and gutter are being laid starting on south side of road.

Missouri Ave. Street Lighting

Bid advertisements went out on 24 September pre-bid meeting is 9 October at 1 pm. Bid opening is 23 of October at 1pm.

Public Works committee on 25 Oct. for bid review, bid will go to the Aldermen on 5th of November. On November 6 bids and contracts will go to MoDOT for approval.

City Sign:

Pre-bid is on 15th of October, with bid opening 18th of October, the Public Works Committee will review on October 22, with the bid and contract being presented to the Alderman on 5th of November.

Public Works Facility:

Bid and Contract to be review on 1st October.

Ms Ivey reminded all that the Town Hall Meeting had been moved to October 23 at the Community Center. Several employees have participated in the Community Pride activity at the high school. She also has several items for Closed Session.

6. Comments by the aldermen:

Alderman Hunnicutt-commented on the cleanliness of the Transfer Station.

Alderman Daniels-also commented on the Transfer Station.

Alderman Jackson-enjoyed seeing the pictures of activities that employee's are participating in.

Alderman Phillips-Reported on the Airport Board Committee meeting. They have recommended that they will stay with the service of Cape Air who has fulfilled all of the obligations. The Federal Aviation has offered a \$6 million grant to extend the runway, which will benefit Fort Leonard Wood also. The city's share would be 2.5% with MoDOT already agreed to

7. Comments by the Mayor:

The next regular meeting is scheduled for October 15, 2012 @ 5:00pm.

Mayor Sanders announced that he and his wife had celebrated their 50th wedding anniversary.

Alderman Phillips stated his neighbor had been very grateful to Officer Wills for his service during a recent incident call.

8. Vote to Close Meeting:

The meeting is being closed pursuant to Missouri Law Chapter 610.021

Motion by Hunnicutt and Williams to go into Closed Session at 6:20- pm for the purpose discussion of:

Legal-Section 1

Real Estate-Section 2

Personnel-Section 3

Votes: Phillips-aye

Jackson-aye

Newkirk-absent

Daniels-aye

Johannsen-aye

Williams-aye

Shaw-aye

Hunnicutt-aye

Motion carried.

9. Reopen Meeting:

Nothing to report.

10. Adjourn Meeting:

Motion by Newkirk and Daniels to adjourn the meeting at 8:00 pm

Votes: Phillips-aye

Jackson-aye

Newkirk-absent

Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicuttt-aye
Motion carried.

Mayor George Sanders

Attest:

Debra A. Adkins, City Clerk