

**NOTICE OF OPEN MEETING AND
VOTE TO CLOSE PART OF THE MEETING**

DATE POSTED: November 30, 2012

TIME POSTED 1:00 PM

**NOTICE IS HEREBY GIVEN THAT THE BOARD OF ALDERMEN OF
THE CITY OF ST. ROBERT, MISSOURI WILL CONDUCT
AN OPEN MEETING AT 5:00 P.M. ON DECEMBER 3, 2012
IN THE COUNCIL CHAMBERS, ST. ROBERT CITY HALL**

AGENDA

THE TENTATIVE AGENDA FOR THE OPEN MEETING INCLUDES:

1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY A QUORUM
2. VISITORS/ CITIZENS TO ADDRESS THE BOARD:
3. CONSENT AGENDA
 - 3.1 Approval of minutes
 - 3.2 Approve payment of bills
4. OLD AND NEW BUSINESS:
 - 4.1 Approval of Liquor by the Drink for Wun Sik Hong DBA Jitters
 - 4.2 Ordinance Awarding the Bid for the City Sign
 - 4.3 Ordinance on Smoking Policy

5. COMMENTS BY THE ADMINISTRATION

- 5.1 City Clerk, Debra A. Adkins
- 5.2 Finance Officer, Edna Givins
- 5.3 Police Chief, Curtis Curenton
- 5.4 Fire Chief, Doug Cage
- 5.5 Public Works Director, Steve Long
- 5.6 Planning Administrator, Rodney Ramsay
- 5.7 Interim City Attorney, Tyce Smith
- 5.8 Interim City Administrator, Anita Ivey

6. COMMENTS BY THE ALDERMEN

6.1 Next committee meetings are scheduled for:

Finance _____ at _____ p.m.
Public Works _____ at _____ p.m.
Emergency Services _____ at _____ p.m.
Park Committee _____ at _____ p.m.
Taxi Committee _____ at _____ p.m.

7. COMMENTS BY THE MAYOR

7.1 Next regular council meeting is scheduled for December 17, 2012 at 5:00 p.m.

8. VOTE TO CLOSE MEETING

Meeting is being closed pursuant to Missouri Law Chapter 610.021 to include:

8.1 Legal – Section 1

8.2 Real Estate – Section 2

8.3 Personnel – Section 3

9. REOPEN MEETING

10. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
DEBRA A. ADKINS, CITY CLERK, 194 EASTLAWN AVE. SUITE A, ST. ROBERT, MISSOURI 65584

CITY OF ST. ROBERT
COUNCIL MEETING
NOVEMBER 19, 2012 5:00 P.M.
ST. ROBERT MUNICIPAL CENTER

PRESENT: ALDERMAN LARRY JACKSON
ALDERMAN JAMES PHILLIPS
ALDERMAN ALEN JOHANNSEN
ALDERMAN BILL SHAW
ALDERMAN FREDA HUNNICUTT

ABSENT: ALDERMAN TODD WILLIAMS
ALDERMAN BUTCHIE NEWKIRK
ALDERMAN LINDA DANIELS

1. CALL THE MEETING TO ORDER:
Mayor Sanders called the meeting to order and certified that a quorum was present by roll call vote.
2. VISITORS/CITIZENS TO ADDRESS THE BOARD:
NONE
3. CONSENT AGENDA:
Motion by Phillips and Jackson to approve the payment of the bills and the minutes.
Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicuttt-aye
Motion carried.
4. OLD AND NEW BUSINESS:
 - 4.1 TAXI LICENSE FOR JAMES WAGONER:
This has been taken care of through the police department.
 - 4.2 CHRIS SCHRANTZ-AIRPORT UPDATE.
This is a Closed Session item.
 - 4.4 ORD. 2577/ RE-CREATION APPROVING ASSISTANT CITY ADMINISTRATOR-TYCE EXP

AN ORDINANCE REPEALING ORDINANCE 2433 AND REESTABLISHING THE APPOINTED POSITION OF ASSISTANT CITY ADMINISTRATOR OF THE CITY OF ST. ROBERT AND DEFINING DUTIES, TENURE AND AUTHORIZING SALARY

Interim City Attorney Tyce Smith explained that this ordinance will reestablish the position of Assistant City Administrator which had been abolished on September 6, 2011 as Ordinance 1249. The City is still waiting for a decision from the Judge in the Alan Clark case whether he can return or not.

Motion by Phillips and Hunnicutt to approve Bill # 12-112 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Jackson and Shaw to approve Bill # 12-112 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Shaw and Johannsen to approve Ordinance # 2577 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicut-aye

Motion carried.

4.5 ORD. 2578/AUTHORIZING ONE TIME PAY ADJUSTMENTS FOR EMPLOYEES:
AN ORDINANCE AUTHORIZING THE ONE TIME PAY ADJUSTMENT IN THE AMOUNT
OF \$300.00 FOR ALL FULL-TIME EMPLOYEES AND \$125.00 FOR PART-TIME
EMPLOYEES

This ordinance will allow for a pay adjustment of \$300.00 for full time employees and \$125.00 for part time employees.

Motion by Johannsen and Phillips to approve Bill # 12-113 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Jackson and Phillips to approve Bill # 12-113 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Shaw and Johannsen to approve Ordinance # 2578, on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicut-aye

Motion carried.

5. Comments by the administration:

5.1 City Clerk, Debra A. Adkins-A letter had been received from S.A.L.T asking for donations for their Thanksgiving Dinner. We will again this year accept donations for the Gift of Lights program regarding payment of customers City utilities.

5.2 Finance Officer, Edna Givins-gave an update on City financials.

5.3 Police Chief, Curtis Curenton-was not present.

5.4 Fire Chief, Doug Cage-Find inside parking for equipment out of the weather

5.5 Public Works Director, Steve Long-Power WT main breaks-Sewer gravity line behind Meeks. Just found out award contract for MO Ave Lighting

November 20, Public Works Committee will meet at 5:00 pm.

5.6 Planning Administrator, Rodney Ramsay-Bldg land use-First State Bank has been given a permit to build their new facility. There are presently 24 booths for Christmas in the Park-Play ground at Paddock will open Wednesday and First State Bank-Adopt this park.

5.7 Interim City Attorney, Tyce Smith-Closed

5.8 Interim City Administrator, Anita Ivey-Reminded everyone of the Holiday in the Park event December 2. She also has several items for Closed Session.

6. Comments by the Aldermen:

Alderman Shaw-Public Works committee meeting will be held November 20 at 5:00 pm

Alderman Phillips-There has been a challenge from the City of Waynesville to the employee's of the City Of St. Robert be a bell ringer for the Salvation Army.

7. Comments by the Mayor:

Mayor Sanders is appointing a Special Committee for Employee of the Year. He appointed Alderman Hunnicutt, Alderman Phillips, and Chief Curenton to review the letters of recommendation from the supervisors. The announcement will be made at the Dec 24 Luncheon.

8. Adjourn Meeting:

Meeting is being closed pursuant to Missouri Law Chapter 610.021 to include:

Legal-Section 1

Real Estate-Section 2

Personnel-Section 3

Motion by Phillips and Hunnicutt to adjourn the meeting at 5:35 pm.

Votes: Phillips-aye

Jackson-aye

Newkirk-absent

Daniels-absent

Johannsen-aye

Williams-absent

Shaw-aye

Hunnicutt-aye

Motion carried.

9. Reopen Meeting:

Ord. 2579/ Appointing Anita Ivey as Assistant City Administrator:

AN ORDINANCE AUTHORIZING THE APPOINTMENT OF ANITA IVEY TO THE APPOINTED OFFICE OF ASSISTANT CITY ADMINISTRATOR AND SETTING COMPENSATION AND EFFECTIVE DATES

Interim City Attorney Tyce Smith explained that this ordinance will appoint Anita Ivey as Assistant City Administrator if Alan Clark is returned to his prior position of City Administrator by a declaration of the Court.

Ms. Ivey will continue to function as the Interim City Administrator and be compensated at her present salary and benefits. The salary is set at \$62,000.00 with benefits for the Assistant City Administrator.

Motion by Phillips and Shaw to approve Bill # 12-114 on the first reading appointing Anita Ivey if court judgment in favor of Mr. Clark.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicuttt-aye

Motion carried.

Motion by Johannsen and Jackson to approve Bill # 12-114 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicuttt-aye

Motion carried.

Motion by Jackson and Hunnicutt to approve Ordinance # 2579 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicuttt-aye

Motion carried.

10. Adjourn meeting:

Motion by Phillips and Jackson to adjourn the meeting at 8:15 pm.

Votes: Phillips-aye
Jackson-aye
Newkirk-absent
Daniels-absent

Johannsen-aye
Williams-absent
Shaw-aye
Hunnicut-aye
Motion carried.

Mayor George Sanders

Attest:

Debra A. Adkins, City Clerk