

**NOTICE OF OPEN MEETING AND
VOTE TO CLOSE PART OF THE MEETING**

DATE POSTED: December 14, 2012

TIME POSTED 4:00 PM

**NOTICE IS HEREBY GIVEN THAT THE BOARD OF ALDERMEN OF
THE CITY OF ST. ROBERT, MISSOURI WILL CONDUCT
AN OPEN MEETING AT 5:00 P.M. ON DECEMBER 17, 2012
IN THE COUNCIL CHAMBERS, ST. ROBERT CITY HALL**

AGENDA

THE TENTATIVE AGENDA FOR THE OPEN MEETING INCLUDES:

1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY A QUORUM
2. VISITORS/ CITIZENS TO ADDRESS THE BOARD:
Anita Ivey-Recognition of City Employee's who participated in Christmas in the Park
3. CONSENT AGENDA
 - 3.1 Approval of minutes
 - 3.2 Approve payment of bills
4. OLD AND NEW BUSINESS:
 - 4.1 Ordinance Authorizing 2012 Budget Adjustments.
 - 4.2 Ordinance Approving the 2013 Budget
 - 4.3 Ordinance Approving the 2013 Manning Chart
 - 4.4 Ordinance Authorizing a Salary Increase of 2.4% for City Employees
 - 4.5 Ordinance Approving Changes in Employee Vacation Policy
 - 4.6 Ordinance Approving Use of City Owned Vehicles
 - 4.7 Ordinance Regarding Nepotism Policy
 - 4.8 Ordinance Authorizing the Mayor to Execute the Sidewalk Improvement Agreement with Missouri Highways and Transportation Commission.
 - 4.9 Resolution on Airport
5. COMMENTS BY THE ADMINISTRATION
 - 5.1 City Clerk, Debra A. Adkins
 - 5.2 Finance Officer, Edna Givins
 - 5.3 Police Chief, Curtis Curenton
 - 5.4 Fire Chief, Doug Cage
 - 5.5 Public Works Director, Steve Long
 - 5.6 Planning Administrator, Rodney Ramsay
 - 5.7 Interim City Attorney, Tyce Smith
 - 5.8 Interim City Administrator, Anita Ivey

6. COMMENTS BY THE ALDERMEN

6.1 Next committee meetings are scheduled for:

Finance _____ at _____ p.m.
Public Works _____ at _____ p.m.
Emergency Services _____ at _____ p.m.
Park Committee _____ at _____ p.m.
Taxi Committee _____ at _____ p.m.

7. COMMENTS BY THE MAYOR

7.1 Next regular council meeting is scheduled for **January 7, 2013** at 5:00 p.m.

8. VOTE TO CLOSE MEETING

Meeting is being closed pursuant to Missouri Law Chapter 610.021 to include:

- 8.1 Legal – Section 1
- 8.2 Real Estate – Section 2
- 8.3 Personnel – Section 3

9. REOPEN MEETING

10. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING:
DEBRA A. ADKINS, CITY CLERK, 194 EASTLAWN AVE. SUITE A, ST. ROBERT, MISSOURI 65584

CITY OF ST. ROBERT
COUNCIL MEETING
DECEMBER 3, 2012 5:00 P.M.
ST. ROBERT MUNICIPAL CENTER

PRESENT: ALDERMAN LARRY JACKSON
ALDERMAN JAMES PHILLIPS
ALDERMAN BUTCHIE NEWKIRK
ALDERMAN LINDA DANIELS
ALDERMAN ALEN JOHANNSEN
ALDERMAN TODD WILLIAMS
ALDERMAN BILL SHAW
ALDERMAN FREDA HUNNICUTT

1. CALL THE MEETING TO ORDER:

Mayor Sanders called the meeting to order and certified that a quorum was present by roll call vote.

2. VISITORS/CITIZENS TO ADDRESS THE BOARD:

NONE

3. CONSENT AGENDA:

Motion by Phillips and Johannsen to approve the payment of the bills and the minutes.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicuttt-aye

Motion carried.

4. OLD AND NEW BUSINESS:

4.1 Approval of Liquor by the Drink for Wun Sik Hong DBA Jitters

All paperwork has been submitted for the Liquor by the Drink (no Sunday sales) license for Wun Sik Hong doing business as Jitters. Mr. Hong was present to answer any questions.

Motion by Williams and Johannsen to approve the Liquor by the Drink license for Wun Sik Hong.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye

Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye
Motion carried.

4.2 Ord. 2580/Accepting Bid of Donald Maggi, Inc for Construction of Welcome Sign:

AN ORDINANCE ACCEPTING THE BID OF DONALD MAGGI, INC FOR THE
CONSTRUCTION OF CITY WELCOME SIGN AND AUTHORIZING THE MAYOR TO
EXECUTE A CONTRACT
LEGALLY BINDING THE CITY

Interim City Attorney added Section 4: All surety bonds required by statute will be posted. The bid from Donald Maggi, Inc. in the amount of \$103,053.00 is accepted to construct the St. Robert Welcome sign which will be located on the corner of Missouri Ave and Business Rt. 66.

Motion by Newkirk and Jackson to approve Bill # 12-115, with changes, on the first reading

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Johannsen and Williams to approve Bill # 12-115 on the second reading,

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Shaw and Daniels to approve Ordinance # 2580 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye

Shaw-aye
Hunnicut-aye
Motion carried.

4.2 Ord. 2581/Prohibiting Smoking in City Owned Buildings:

AN ORDINANCE PROHIBITING SMOKING IN BUILDINGS OWNED BY THE CITY OF ST.
ROBERT

Interim City Attorney explained the research he had done in compiling this ordinance regarding state statutes.

Section 4-Individual City of St. Robert Departments and the City Administrator will designate restricted smoking areas located outside the City owned buildings.

Section 5-In buildings occupied by multiple departments, the City Administrator will coordinate with various department heads and reach a consensus on restricted smoking area designations. This ordinance will also apply to the General Public when on City property.

Motion by Williams and Phillips to approve Bill # 12-116 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Daniels and Hunnicutt to approve Bill # 12-116 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Jackson and Phillips to approve Ordinance # 2581 on the final reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye

Hunnicutt-aye
Motion carried.

5. Comments by the Administration:

5.1 City Clerk, Debra Adkins-Reported the collection rate on utilities is at 91%.

5.2 Finance Officer, Edna Givins-Reported on the recent Finance Committee meeting, and changes to the manning chart.

5.3 Police Chief, Curtis Curenton-not present. It was reported that the new police cars will be ready at next meeting.

5.4 Fire Chief, Doug Cage-Reported on call volume and they still need a place to house their brush truck for the winter.

5.5 Public Works Director, Steve Long-Reported that the heating unit has been installed in the storage area of municipal center.

Alderman Jackson asked about the dump trucks going through town hauling gravel that is not securely covered. Mr. Long will get with Chief Curenton as there is a state statute regarding hauling gravel. Alderman Jackson also expressed his concern regarding the construction pipe, materials, etc that is on the lot of the new office for the Pulaski County Sewer District. This will be investigated.

Alderman Williams inquired about the standing water on the lot next to Colton's. Mr. Long stated that a new water line had been flushed.

5.6 Planning Administrator, Rodney Ramsay-not present

5.7 Interim City Attorney, Tyce Smith-items for Closed Session.

5.8 Interim City Administrator, Anita Ivey-Ms. Ivey reported that Mr. Ramsay was on vacation but wanted to report that the new playground at First State Bank was finished and 2 drawings of proposed ball fields, that Willard Asphalt will be helping the City to construct, were presented for review.

Ms. Ivey stated she is working on the 2013 budget and it will be ready for the Wage & Finance Committee Meeting on Monday. Alderman Jackson inquired what the public had requested at the Town Hall Meeting that was recently held. Ms. Ivey said the response from those in attendance had been for more recreation for the City.

6. Comments by the Aldermen:

Alderman Shaw-Has item for Closed Session

Alderman Williams –Wage & Finance Committee meeting Monday at 5:00 pm.

Alderman Daniels-Christmas in the Park was a success and thanked Trinity Edwards for all her help.

7. Comments by the Mayor:

The next regular council meeting will be December 17, 2012 at 5:00 pm.

8. VOTE TO CLOSE MEETING:

The meeting is being closed pursuant to Missouri Law Chapter 610.021 in include:

8.1 Legal-Section 1

8.2 Real Estate-Section 2

8.3 Personnel-Section 3

Motion by Daniels and Hunnicutt to go into Closed Session.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicutt-aye

Motion carried.

9. REOPEN MEETING:
Nothing to report

10. ADJOURN MEETING:
Motion by Phillips and Daniels to adjourn the meeting at 6:05 pm.
Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicutt-aye
Motion carried.

George Sanders, Mayor

ATTEST:

Debra A. Adkins, City Clerk