

**NOTICE OF OPEN MEETING AND  
VOTE TO CLOSE PART OF THE MEETING**

DATE POSTED: January 04, 2013

TIME POSTED 4:00 PM

**NOTICE IS HEREBY GIVEN THAT THE BOARD OF ALDERMEN OF  
THE CITY OF ST. ROBERT, MISSOURI WILL CONDUCT  
AN OPEN MEETING AT 5:00 P.M. ON JANUARY 07, 2013  
IN THE COUNCIL CHAMBERS, ST. ROBERT CITY HALL**

**AGENDA**

**THE TENTATIVE AGENDA FOR THE OPEN MEETING INCLUDES:**

1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY A QUORUM
2. VISITORS/ CITIZENS TO ADDRESS THE BOARD:  
Pulaski County Growth Alliance – Wayne Morgan  
Promotion: Fire Department – Captain Shay Mason to Deputy Fire Chief
3. CONSENT AGENDA
  - 3.1 Approval of minutes
  - 3.2 Approve payment of bills
4. OLD AND NEW BUSINESS:
  - 4.1 An Ordinance Authorizing Annual Inspection Program Contracts with Ozarks Applicators, LLC for the Inspection and Maintenance of City Water Towers
  - 4.2 Ordinance Approving an Intergovernmental Agreement with the Ehrhardt Transportation Development District
  - 4.3 Resolution – Purple Heart Community
  - 4.4 Ordinance Approving the Annual Salary Adjustment for Appointed Officials.
  - 4.5 Ordinance Appointing Prosecuting Attorney
  - 4.6 Ordinance repealing the position of City Attorney
  - 4.7 Ordinance terminating the City Attorney
5. COMMENTS BY THE ADMINISTRATION
  - 5.1 City Clerk, Debra A. Adkins
  - 5.2 Finance Officer, Edna Givins
  - 5.3 Police Chief, Curtis Curenton
  - 5.4 Fire Chief, Doug Cage
  - 5.5 Public Works Director, Steve Long
  - 5.6 Planning Administrator, Rodney Ramsay
  - 5.7 Interim City Attorney, Tyce Smith
  - 5.8 Interim City Administrator, Anita Ivey

**6. COMMENTS BY THE ALDERMEN**

6.1 Next committee meetings are scheduled for:

Finance \_\_\_\_\_ at \_\_\_\_\_ p.m.  
Public Works \_\_\_\_\_ at \_\_\_\_\_ p.m.  
Emergency Services \_\_\_\_\_ at \_\_\_\_\_ p.m.  
Park Committee \_\_\_\_\_ at \_\_\_\_\_ p.m.  
Taxi Committee \_\_\_\_\_ at \_\_\_\_\_ p.m.

**7. COMMENTS BY THE MAYOR**

7.1 Next regular council meeting is scheduled for **January 21, 2013** at 5:00 p.m.

**8. VOTE TO CLOSE MEETING**

Meeting is being closed pursuant to Missouri Law Chapter 610.021 to include:

- 8.1 Legal – Section 1
- 8.2 Real Estate – Section 2
- 8.3 Personnel – Section 3

**9. REOPEN MEETING**

**10. ADJOURN MEETING**

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING: DEBRA A. ADKINS, CITY CLERK, 194 EASTLAWN AVE. SUITE A, ST. ROBERT, and MISSOURI 65584

CITY OF ST. ROBERT  
COUNCIL MEETING  
DECEMBER 17, 2012 5:00 P.M.  
ST. ROBERT MUNICIPAL CENTER

PRESENT: ALDERMAN JAMES PHILLIPS  
ALDERMAN BUTCHIE NEWKIRK  
ALDERMAN LINDA DANIELS  
ALDERMAN ALEN JOHANNSEN  
ALDERMAN FREDA HUNNICUTT

ABSENT: ALDERMAN LARRY JACKSON  
ALDERMAN TODD WILLIAMS  
ALDERMAN BILL SHAW

1. CALL THE MEETING TO ORDER:  
Mayor Sanders called the meeting to order and certified that a quorum was present by roll call vote.
2. VISITORS/CITIZENS TO ADDRESS THE BOARD:  
Certificate of appreciation for employees Jim Humphrey, Terry Legan and Lisa Lane.
3. CONSENT AGENDA:  
Motion by Phillips and Johannsen to approve the payment of the bills and the minutes.  
Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw- absent  
Hunnicuttt-aye  
Motion carried.
4. OLD AND NEW BUSINESS:
  - 4.1 Ordinance 2582 / Ordinance Authorizing 2012 Budget Adjustments

AN ORDINANCE AUTHORIZING THE PASSAGE, ENFORCEMENT AND UTILIZATION OF  
THE REVISED 2012 BUDGET FOR THE CITY OF ST. ROBERT

Finance Officer Edna Givins explained the current budget amendments. Stated was sales tax collection (97% of budget) and electric supplier expense changes.

Motion by Daniels and Hunnicutt to approve Bill # 12-117 on the first reading.

Votes: Phillips-aye

Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Phillips and Newkirk approve Bill # 12-117 on the second reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Johannsen and Hunnicutt to approve Ordinance # 2582, as amended, on the final reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

#### 4.2 Ordinance 2583 / Ordinance Authorizing 2013 Budget

### AN ORDINANCE AUTHORIZING THE PASSAGE, ENFORCEMENT AND UTILIZATION OF THE REVISED 2013 BUDGET FOR THE CITY OF ST. ROBERT

Motion by Daniels and Phillips to approve Bill # 12-118 on the first reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Hunnicutt and Johannsen to approve Bill # 12-118 on the second reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicuttt-aye

Motion carried.

Motion by Daniels and Johannsen to approve Ordinance # 2583, as amended, on the final reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicuttt-aye

Motion carried.

#### 4.3 Ordinance 2584 / Amending Manning Chart

### AN ORDINANCE AMENDING THE CITY OF ST. ROBERT MANNING AND STAFFING CHART

Finance Committee reviewed and recommended final changes.

Motion by Hunnicutt and Daniels to approve Bill # 12-119 on the first reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicuttt-aye

Motion carried.

Motion by Daniels and Phillips to approve Bill # 12-119 on the second reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicuttt-aye

Motion carried.

Motion by Phillips and Hunnicutt to approve Ordinance # 2584, as amended, on the final reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicutt-aye

Motion carried.

#### 4.4 Ordinance 2585 / Ordinance Authorizing Annual Salary Raise

### AN ORDINANCE AUTHORIZING A GROSS ANNUAL SALARY RAISE FOR ALL CITY EMPLOYEES

Motion by Daniels and Johannsen to approve Bill # 12-120 on the first reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicutt-aye

Motion carried.

Motion by Newkirk and Phillips to approve Bill # 12-120 on the second reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicutt-aye

Motion carried.

Motion by Daniels and Johannsen to approve Ordinance # 2585, as amended, on the final reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent

Shaw-absent  
Hunnicut-aye  
Motion carried.

4.5 Ordinance 2586 / Ordinance Establishing a Policy for Accumulated Vacation Pay

AN ORDINANCE ESTABLISHING A POLICY FOR ACCUMULATION AND UTILIZATION  
OF VACATION PAY BY CITY APPOINTED OFFICERS AND EMPLOYEES

Interim Legal Counsel, Tyce Smith explained the policy to council. This will amend Section 4 of the current policy to allow accumulation of 30 days /240hrs of vacation hours. The City will directly negotiate with current employees or appointed officials who have more than 300 hrs accumulated vacation. After negotiate, this will bring back to council. There are 8 employees with over 300 hrs.

Section 4 amended compliance shall be accomplished no later than January 1, 2014  
As amended motion by Phillips and Daniels to approve Bill # 12-121 on the first reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Hunnicutt and Phillips to approve Bill # 12-121 on the second reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Daniels and Johannsen to approve Ordinance # 2586, as amended, on the final reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

4.6 Ordinance 2587 / Ordinance Establishing Standards of Use for City Owned Vehicles

AN ORDINANCE ESTABLISHING STANDARDS OF USE OF CITY OWNED VEHICLES BY  
CITY APPOINTED OFFICERS AND EMPLOYEES

Interim Legal Counsel, Tyce Smith was asked to create policy by the Finance Committee. Section 3 is standard policy for the Fire Department and Police Department.

Motion by Phillips and Johannsen to approve Bill # 12-122 on the first reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Hunnicutt and Daniels to approve Bill # 12-122 on the second reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Phillips and Newkirk to approve Ordinance # 2587, as amended, on the final reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

4.7 Ordinance 2588 / Ordinance Regarding Nepotism Policy

AN ORDINANCE SETTING RESTRICTIONS ON EMPLOYMENT OF IMMEDIATE FAMILY

Interim Legal Counsel, Tyce Smith discussed the enumerate standard of employment. The State constitution has mandated staffing.

Motion by Daniels and Phillips to approve Bill # 12-123 on the first reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Phillips and Johannsen to approve Bill # 12-123 on the second reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Hunnicutt and Newkirk to approve Ordinance # 2588, as amended, on the final reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

#### 4.8 Ordinance 2589 / Ordinance Authorizing Sidewalk Improvement Agreement

### AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE SIDEWALK IMPROVEMENT AGREEMENT WITH MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION ON BEHALF OF THE CITY OF ST. ROBERT

Motion by Phillips and Hunnicutt to approve Bill # 12-124 on the first reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent

Hunnicut-aye  
Motion carried.

Motion by Newkirk and Daniels to approve Bill # 12-124 on the second reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

Motion by Philips and Newkirk to approve Ordinance # 2589, as amended, on the final reading.

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-aye  
Williams-absent  
Shaw-absent  
Hunnicut-aye

Motion carried.

#### 4.9 Resolution on the Airport:

Resolution for an intergovernmental agreement with the City of St. Robert, Waynesville and Missouri Department of Transportation, and any entity of Federal, State or local government necessary to effectuate the grant for construction at Fort Leonard Wood. The City of St. Robert match would be \$50,000 per year for 3 yrs. and the City of Waynesville match will be \$50,000 per year for 3 yrs.:

Motion by Daniels, Phillips

Votes: Phillips-aye  
Jackson-absent  
Newkirk-aye  
Daniels-aye  
Johannsen-no  
Williams-absent  
Shaw-absent

#### 5. COMMENTS BY THE ADMINISTRATION:

- 5.1 City Clerk, Debra A. Adkins- n/z
- 5.2 Finance Officer, Edna Givins- n/a
- 5.3 Police Chief, Curtis Curenton- n/a
- 5.4 Fire Chief, Doug Cage – n/a

- 5.5 Public Works Director, Steve Long-Reck – 2<sup>nd</sup> year lineman passed test – Electric and dry wall done on building
- 5.6 Planning Administrator, Rodney Ramsay- n/a
- 5.7 Interim City Attorney, Tyce Smith - tragedy in CT – Large elementary school next door – wants to coordinate Mayor proactive. Mayor has directed Chief Police
- 5.8 Interim City Administrator, Anita Ivey-MO. S&T students will work on city projects and report back recommendations – walking trails in park etc- Identify St. Robert as a Purple Heart City – Lacking for grants – new fire building

6. COMMENTS BY THE ALDERMEN:

- 6.1 Alderman Hunnicutt – Sent message of condolences to CT – glad city’s taking proactive on schools.
- 6.2 John thanked Edna for work
- 6.3 Alderman Phillips – Thanked Anita, Edna and Debbe

Finance \_\_\_\_\_ at \_\_\_\_\_ p.m.  
 Public Works \_\_\_\_\_ at \_\_\_\_\_ p.m.  
 Emergency Services \_\_\_\_\_ at \_\_\_\_\_ p.m.  
 Park Committee \_\_\_\_\_ at \_\_\_\_\_ p.m.  
 Taxi Committee \_\_\_\_\_ at \_\_\_\_\_ p.m.

7. COMMENTS BY THE MAYOR

Thanked all for support – work as team .- Informed council of Employee luncheon

7.1 Next regular council meeting is scheduled for January 7, 2013 at 5:00 p.m.

8. Adjourn Meeting:

Motion by Phillips and Hunnicutt to adjourn the meeting at 6:00 pm.

Votes: Phillips-aye  
 Jackson-aye  
 Newkirk-absent  
 Daniels-absent  
 Johannsen-aye  
 Williams-absent  
 Shaw-aye  
 Hunnicutt-aye

Motion carried.

\_\_\_\_\_  
 Mayor George Sanders

Attest:

\_\_\_\_\_  
 Debra A. Adkins, City Clerk