

**NOTICE OF OPEN MEETING AND
VOTE TO CLOSE PART OF THE MEETING**

DATE POSTED: APRIL 12, 2013

TIME POSTED 4:00 PM

**NOTICE IS HEREBY GIVEN THAT THE BOARD OF ALDERMEN OF
THE CITY OF ST. ROBERT, MISSOURI WILL CONDUCT
AN OPEN MEETING AT 5:00 P.M. ON APRIL 15, 2013
IN THE COUNCIL CHAMBERS, ST. ROBERT CITY HALL**

AGENDA

THE TENTATIVE AGENDA FOR THE OPEN MEETING INCLUDES:

1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY A QUORUM
2. VISITORS/ CITIZENS TO ADDRESS THE BOARD:
 - 2.1
3. CONSENT AGENDA
 - 3.1 Approval of Minutes
 - 3.2 Approve Payment of Bills
4. OLD AND NEW BUSINESS:
 - 4.1 Certify April 2 Municipal Results
 - 4.2 Swearing in Ceremony
 - 4.3 Jeff Medows report on I&I
 - 4.4 An Ordinance to Accept Woodridge Development Plat 5 for The Street Known As Ridgeview Dr. (Nathan)
 - 4.5 An Ordinance to Accept Woodridge Development Plat 4 for The Street Known As Ash Court (Nathan)
 - 4.6 Ordinance to Approve a Conditional Use Permit, Filed By Beverly Thomas Stroud, To Allow a College to Be Located In a C-2 Zoned District (Nathan)
 - 4.7 Ordinance To Approve A Supplemental Agreement #5 With The Government To Pay A Onetime Lump Sum Payment Of \$6,435.53 For Adjustment To Utility Cost For 2011 (Anita)
5. **COMMENTS BY THE ADMINISTRATION**
 - 5.1 City Clerk, Debra A. Adkins
 - 5.2 Finance Officer, Edna Givins

- 5.3 Police Chief, Curtis Curenton
- 5.4 Deputy Fire Chief, Shay Mason
- 5.5 Public Works Director, Steve Long
- 5.6 Planning Manager, Rodney Ramsay
- 5.7 Interim City Attorney, Tyce Smith
- 5.8 Interim City Administrator, Anita Ivey

6. COMMENTS BY THE ALDERMEN

6.1 Next committee meetings are scheduled for:

Finance _____ at _____ p.m.
Public Works _____ at _____ p.m.
Emergency Services _____ at _____ p.m.
Park Committee _____ at _____ p.m.
Taxi Committee _____ at _____ p.m.

7. COMMENTS BY THE MAYOR

7.1 Next regular council meeting is scheduled for May 6, 2013 at 5:00 p.m.

8. VOTE TO CLOSE MEETING

Meeting is being closed pursuant to Missouri Law Chapter 610.021 to include:

- 8.1 Legal – Section 1
- 8.2 Real Estate – Section 2
- 8.3 Personnel – Section 3

9. REOPEN MEETING

10. ADJOURN MEETING

REPRESENTATIVES OF THE NEWS MEDIA MAY OBTAIN COPIES OF THIS NOTICE BY CONTACTING: DEBRA A. ADKINS, CITY CLERK, 194 EASTLAWN AVE. SUITE A, ST. ROBERT, and MISSOURI 65584

CITY OF ST. ROBERT
BOARD OF ALDERMAN MEETING
APRIL 1, 2013 5:00 PM

PRESENT: ALDERMAN JAMES PHILLIPS
ALDERMAN LARRY JACKSON
ALDERMAN BUTCHIE NEWKIRK
ALDERMAN LINDA DANIELS
ALDERMAN ALEN JOHANNSEN
ALDERMAN TODD WILLIAMS
ALDERMAN BILL SHAW
ALDERMAN FRED A HUNNICUTT

ABSENT: None

OTHER STAFF ATTENDING: Interim City Administrator-Anita Ivey
City Clerk-Debra Adkins
Finance Officer-Edna Givins
Transfer Station-Jay Whittaker
Police Chief-Curtis Curenton-absent
Deputy Fire Chief-Shay Mason
Public Works Director-Steve Long
Planning Manager-Rodney Ramsay-absent
Interim City Attorney-Tyce Smith

1. CALL THE MEETING TO ORDER:
Mayor Sanders called the meeting to order and certified that a quorum was present by roll call vote.
2. VISITORS/CITIZENS TO ADDRESS THE BOARD:
 - 2.1 Proclamation-Mayors Day of Recognition for National Service:
Interim City Administrator read a proclamation for recognizing April 9, 2013 as National Service Recognition Day to the AmeriCorps members and Senior Corps volunteer program.

3. Consent Agenda:

Motion by Williams and Phillips to approve the minutes and the payment of the bills.

Votes: Phillips-aye

Jackson-aye

Newkirk-aye

Daniels-aye

Johannsen-aye

Williams-aye

Shaw-aye

Hunnicuttt-aye

Motion carried

4. Old and New business:

4.1 HR Update:

Mrs. Chris Pigg Human Resource Generalist gave an update on personnel recently hired and future job openings. She has held two recruitment events at the City and has attended a job fair on Fort Leonard Wood.

Reported that Mayor Sanders, Debra Adkins, Rodney Ramsay and herself will be reviewing the applicants for the Parks Facility Manager and conducting interviews next week. Job Descriptions have been changed for several positions and there are several changes that need to be made to the personal manual. The City recently held a Pizza Party with approximately 70 employees present, a drawing for gift cards was also held. A BBQ cook off is being planned with the different city departments.

4.2 Recycling Program:

Jay Whittaker, distributed copies of recycling programs from the City of Rolla, City of Lebanon and the current City of St. Robert policy. Citizens are complaining that Zeigenbein will not pick up their recycling material. Mr. Whittaker explained that some changes were made several months ago and are just now being mandated by the brokers who purchase our plastic. They do not want the lids on milk containers and soda bottles, as they are a different grade of plastic, also all articles put in for recycling must be rinsed out and no labels left on. He further explained that the price for "clean" plastic, paper and can's bring a much better price if it is sorted and cleaned. He does not have the manpower to clean up all the recycling that comes in for a clean load. There is a "Single Stream Recycling" where everything is mixed together, but there is a great hazard of contamination.

Alderman Phillips has received numerous complaints from individuals and businesses that have not been picked up and the biggest complaint was that they had not been told what was wrong with their disposal.

Mr. Whittaker stated that they could take everything and not get a good price, or be selective and be paid better. Alderman Williams asked if we needed to educate the public. Alderman Phillips would like to see all recycling picked up even with the lids and labels. Mayor Sanders stated that he would form a committee to look into this issue.

4.3 Spring Cleanup Scheduled

April 10, 2013 will be spring cleanup in St. Robert. Zeigenbein Sanitation will be doing the special pickup. Mayor Sanders inquired about the possibility of the City adopting Missouri Avenue, this will be looked into.

4.4 Jeff Medows-Transfer Station Floor Report
Mr. Medows not present

4.5 Jeff Medows-Update on I&I
Mr. Medows not present

4.6 Pilot Project Road Cleanup:
Steve Long reported on a program to help with illegal dumping of trash, especially along Zeigenbein Road and St. Robert Boulevard. Street signs will be put up that will have a phone number where to report individuals dumping trash by their car license. He will be working with Chief of Police Curenton so that identified individuals will be notified by letter.

4.7 Business Appreciation Breakfast:
The First Annual Business Appreciation Breakfast will be held April 19 at the St. Robert Community.

4.8 Project Updates:
Items 4.8 and 4.9 were combined.

Ms. Ivey reported on the new city sign being constructed. She also distributed pamphlets on street banners to the Aldermen to have them mark which one they would like to have on the new light poles going down Missouri Avenue. The large electric box in front of the sign will be removed during the Pedestrian Bridge construction.

4.10 Committee Meeting Schedule:
Alderman Johannsen would like for the Board to consider having the committee meetings on the same night. It is easier on staff and aldermen.
Interim City Attorney Tyce Smith suggested that he will review our ordinances. He explained that an at large position will allow you to sit in on different committees. Mr. Smith will also look into participation by voting.

4.11 Alderman-City Facility Tour:
Interim City Administrator Anita Ivey has scheduled a City facility tour for the Aldermen. Those wishing to attend should be at the municipal center at 5:00pm.

5. Comments by the Administration:

5.1 City Clerk, Debra A. Adkins-gave an update on employee Kim Fincher.

5.2 Finance Officer, Edna Givins-The City's annual audit will start this week.

5.3 Police Chief, Curtis Curenton-not present

5.4 Deputy Fire Chief, Shay Mason-nothing to report.

5.5 Public Works Director, Steve Long-because of the recent rains the installation of the water and gas lines have been delayed at the new public works building. Maintenance on mowers has begun and the vacuum truck has been cleaning out storm drains.

- 5.6 Planning Manager, Rodney Ramsay-not present
- 5.7 Interim City Attorney, Tyce Smith-items for Closed Session.
- 5.8 Interim City Administrator, Anita Ivey-Reported that the retirement party for Sgt. Hohman was a success.

6. Comments by the Aldermen:
Alderman Shaw-thanked the staff regarding the printout of the accounts payable.
Alderman Phillips-reminded everyone that Election Day is tomorrow.

7. Comments by the Mayor-
Mayor Sanders also reminded everyone to vote. Reported he had recently had his 73rd birthday with family in Kentucky. The next regular city council meeting will be held April 15.

8. Vote to close meeting:
Meeting is being closed pursuant to Missouri Law Chapter 610.021 to include:
8.1 Legal-Section 1
8.2 Real Estate -Section 2
8.3 Personnel-Section 3
Motion by Williams and Daniels to approve going into Closed Session at 6:00 pm.
Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye
Motion carried

9. REOPEN MEETING:
Meeting was reopened at 6:38 pm

10. Adjourn Meeting:
Motion by Phillips and Newkirk to adjourn the meeting at 7:05 pm.
Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye
Motion carried.

Mayor George Sanders

Attest:

Debra A. Adkins, City Clerk

CITY OF ST. ROBERT
SPECIAL SESSION
BOARD OF ALDERMAN MEETING
APRIL 3, 2013 5:00 PM

PRESENT: ALDERMAN JAMES PHILLIPS
ALDERMAN LARRY JACKSON
ALDERMAN BUTCHIE NEWKIRK
ALDERMAN LINDA DANIELS
ALDERMAN ALLAN JOHANNSEN
ALDERMAN BILL SHAW
ALDERMAN FRED A HUNNICUTT

ABSENT: ALDERMAN TODD WILLIAMS

OTHER STAFF ATTENDING: Interim City Administrator-Anita Ivey

1. CALL THE MEETING TO ORDER:

Mayor Sanders called the meeting to order and certified that a quorum was present by roll call vote.

2. Vote to Close Meeting:

This meeting was called for a Closed Session meeting to include Legal-Section1, Real Estate-Section 2, and Personnel-Section 3.

Motion by Hunnicutt and Johannsen to go into Closed Session pursuant to Missouri Law Chapter 610.021 at 5:05 pm.

Votes: Phillips-aye

Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicut-aye
Motion carried.

3. REOPEN MEETING:
Meeting was reopened at 5:20 pm.

Ord. # 2611/Approve Contract with Spiegel & McDiarmid, LLP

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SPIEGEL & MCDIARMID, LLP FOR REPRESENTATION IN CONNECTION WITH PROCEEDINGS BEFORE THE FEDERAL ENERGY COMMISSION (FERC) IN CONNECTION WITH THE FERC'S OPINION NO. 525

The law firm of Spiegel & MacDiarmid, LLP of Washington, DC, will be retained jointly with the City of Waynesville, City of St. James, and St. Robert in connection with proceedings before the Federal Energy Regulatory Commission in connection with Opinion No. 525. The law firm will draft and file a request for rehearing of Opinion No. 525, and to pursue an appeal to the appropriate United States Court of Appeals, if requested.

Each City will be separately billed one-third share of costs.

Motion by Jackson and Phillips to approve Bill # 13-022 on the first reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-absent
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Hunnicutt and Daniels to approve Bill # 13-022 on the second reading.

Votes: Phillips-aye
Jackson-aye
Newkirk-aye
Daniels-aye
Johannsen-aye
Williams-aye
Shaw-aye
Hunnicut-aye

Motion carried.

Motion by Phillips and Hunnicutt to approve Ordinance # 2611 on the final reading.

Votes: Phillips-aye

Jackson-aye

Newkirk-aye

Daniels-aye

Johannsen-aye

Williams-aye

Shaw-aye

Hunnicutt-aye

Motion carried.

4. Adjourn Meeting:

Motion by Phillips and Jackson to adjourn the meeting at 5:30 pm.

Votes: Phillips-aye

Jackson-aye

Newkirk-aye

Daniels-aye

Johannsen-aye

Williams-absent

Shaw-aye

Hunnicutt-aye

Motion carried.

Mayor George Sanders

Attest:

Debra A. Adkins, City Clerk