



## FACILITY RESERVATION APPLICATION

*Applicant:* \_\_\_\_\_

*Address:* \_\_\_\_\_

*Point of Contact:* \_\_\_\_\_ *Phone:* \_\_\_\_\_

*Facility Reserving:*

*Pavilion A*       *Pavilion B*

*Type of Activity:* \_\_\_\_\_

*Rental Date:* \_\_\_\_\_ *In Time:* \_\_\_\_\_ *Out Time:* \_\_\_\_\_

*(Time periods include set-up and clean up)*

### **ASSUMPTION OF LIABILITY AGREEMENT TO HOLD HARMLESS**

The applicant assumes the entire responsibility and liability for losses, damages and claims arriving out of injury or damage to the applicant's display, equipment and other property brought upon the premises of the City and shall indemnify and hold the City, agents, and employees from any and all such losses, damages and claims.

### **INSURANCE**

For your protection, you may wish to obtain public liability insurance while using City property to indemnify against loss resulting from bodily injury and property damage.

Your Insurance agent can assist you in obtaining this insurance. A copy of the insurance certificate should be filed with the City of Saint Robert. The Applicant acknowledges that the City does not maintain insurance covering the applicant's property and that it is the sole responsibility of the applicant to obtain business interruption and property damage insurance covering such loss by applicant.

### **AGREEMENT TO ABIDE BY RULES AND REGULATIONS**

In the event the applicant is a corporation, association, club, society, or group the person signing this agreement for such entity represents to the City that he/she has full authority to sign such contract and, in the event that he/she is not authorized, that he/she will be personally liable for faithful performance of this agreement. The Terms and Conditions, together with the attached rules and regulations shall constitute a contract between applicant and the City of St. Robert facilities. I understand and plan for the group I represent to apply to all the above and attached rules.

*Applicant Signature:* \_\_\_\_\_

*Date:* \_\_\_\_\_



## RULES AND REGULATIONS FOR USE OF CITY FACILITIES

### **RESERVATIONS**

Reservations are taken on first come, first served basis.  
Reservations should be made at least 14 days prior to rental date.  
You must be at least 21 years old to rent any facility.  
Reservations are not confirmed until application is submitted.

### **REGULATIONS**

Applicant is responsible for removal of all decorations and property.  
All trash needs to be cleaned up.  
The tables may be decorated with such items as tablecloths, balloons or other freestanding decorations. Do not use nails or staples to secure decorations.  
All materials brought into the premises should be flame resistant.