

*City of St. Robert*

Board of Alderman Meeting  
St. Robert Municipal Chambers

April 25, 2023

5:00 P.M.

Present: Mayor George A. Lauritson  
Alderman Susan Davidson  
Alderman Linda Daniels  
Alderman Walter Reese  
Alderman Michael Myers  
Alderman John Moore

Absent: Alderman Glen Askeland  
Alderman Reggie Hall  
Alderman Todd Williams

Staff Attending: City Attorney, Carrie Williamson  
City Attorney, Tyce Smith  
City Administrator, Anita Ivey  
Assistant City Administrator, Mark Parker  
Finance Officer; Fredrica Norris  
Human Resources/City Clerk, Cassandra Heimsness  
Public Works, Steve Long  
Transfer Station, Ricky Zeigenbein

**NOTICE OF MEETING**

**1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY THE QUORUM AT 1702**

**2. VISITORS**

- Introduced Dana Walker AP Clerk and Jennifer Smith Utility Clerk
- Re-Introduced Charles as the new Park Superintendent

**3. CONSENT AGENDA:**

Alderman Linda Daniels read the Treasurer's Report

Motion by Alderman Myers and seconded by Alderman Moore to approve the Board of Alderman meeting minutes dated April 11, 2023 the Treasurer's Report, and Payment of Bills.

Vote:			
Askeland	Absent	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

**4. OLD/NEW Business**

**4.1 AN ORDINANCE IMPOSING A SALES TAX AT A RATE OF THREE PERCENT ON ALL TANGIBLE PERSONAL PROPERTY RETAIL SALES OF ADULT USE MARIJUANA SOLD WITHIN THE CITY OF ST. ROBERT, MISSOURI, PURSUANT TO ARTICLE XIV, SECTION 2.6(5) OF THE MISSOURI CONSTITUTION, SUBJECT TO THE APPROVAL BY THE VOTERS OF THE CITY AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON AUGUST 8, 2023; DESIGNATING THE FORM OF BALLOT; AND DIRECTING THE CITY CLERK TO PROVIDE NOTICE OF SAID ELECTION**

Motion by Alderman Myers and seconded by Alderman Reese to approve Bill #23-029 on the first reading.

Vote:			
Askeland	Absent	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Daniels and seconded by Alderman Moore to approve Bill #23-029 on the second reading.

Vote:			
Askeland	Absent	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Reese to approve ordinance #3959 on the final reading.

Vote:			
Askeland	Absent	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			

**5. NEXT COMMITTEE MEETINGS ARE SCHEDULED FOR:**

5.1 Wage, Finance and Employment \_\_\_\_\_ @ \_\_\_\_\_

5.2 Public Works \_\_\_\_\_ @ \_\_\_\_\_

5.3 Emergency Services \_\_\_\_\_ @ \_\_\_\_\_

5.4 Park Committee \_\_\_\_\_ @ \_\_\_\_\_

**6. COMMENTS BY THE ALDERMEN:**

**Alderman Askeland -**

**Alderman Davidson -**

**Alderman Daniels -**



**Alderman Williams -**

**Alderman Reese -** Thank You to Public Works for everything you do!

**Alderman Myers-**

**Alderman Moore-** Didn't receive e-mail about Park Committee, can you check to make sure I'm on the e-mails?

## **7. COMMENTS BY THE ADMINISTRATION:**

### **7.1 Finance Officer, Fredrica Norris**

- Annual audit will start 01 May 2023

### **7.2 Human Resources, Cassandra Heimsness:**

#### **7.3 Public Works Director, Steve Long**

- Machine sewer line broke, contractor came out on the 14<sup>th</sup>, dug sewer line, was able to get it repaired
- Received new flat bed truck, installing decals now, should be on the road soon
- Restripping street down Y Hwy, no date on completion but it is being worked
- Installing the last main sewer at RV Park, hoping to complete soon so we can connect all lines, project almost towards completion

#### **7.4 IT Manager, Don Coplin:**

#### **7.5 Transfer Station Manager, Ricky Zeigenbein:**

- Total of 3713.11 tons for month of April
- Averaging 218 tons per day
- Transfer Station will be closed on May 29<sup>th</sup>, Monday routes moved to Tuesday and Tuesday routes moved to Wednesday
- Tipping floor repaired
- Lift was delivered today and will be able to start washing building

#### **7.6 City Attorney, Tyce Smith**

- Update on the 12 dogs that were seized from a property in October, dogs have been taking up the entire pound no more animals are being accepted right now, abandonment paperwork has been filed and served, hope to have this case closed soon and be able to adopt the dogs out.
- Filed application for Alpine House, owners have been served and Mike Dunbar is the receiver on this property
- AOC for DNR on Water Treatment Plant, was able to get everything over to lawyer, this should be taken care of in timely manner

#### **7.7 Youth Sports Director, Ashley Palmer:**

#### **7.8 Parks and Recreation Superintendent, Charles Cochran:**

#### **7.9 Assistant City Administrator, Mark Parker:**

- Pool is getting ready to open, expected to happen 26 May 2023

- Have hired 9 Lifeguards and 8 Rec Aids, 3 Lifeguards left to fill but have 3 upcoming interviews
- Looking at training for our Lifeguards and Charles, he is CPO certified just needs to



be lifeguard certified

- Still looking to hire a Park Assistant
- Have done a lot of website updates, to streamline process, to include online payments, also getting all Youth Sports online as well
- Thank You to Steve and his guys for fixing the Restroom toilet at the Park

**7.10 City Administrator, Anita Ivey**

- Had meeting with BPJ on 24 April 2023, the issues we have been having should be fixed and we shouldn't have anymore moving forward
- Pulaski County Growth Alliance meeting was nice and went well
- Also attended an Airport Board Meeting, had a lot of activity there
- Working on a few property contracts

**7. COMMENTS BY THE MAYOR:**

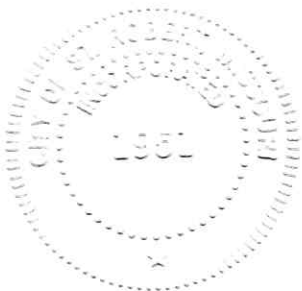
- The Next Regular Board of Aldermen Meeting will be **May 23 @ 5pm.**

**10. VOTE TO CLOSE MEETING:**

Meeting Is Being Closed Pursuant to Missouri Law Chapter 610.021 to Include:


Motion by Alderman Daniels and seconded by Alderman Reese to adjourn the Regular Council Meeting at 1724 p.m.

Vote:			
Askeland	Absent	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Absent	Moore	Aye
Motion carried.			
Vote:			



Attest:

  
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 Dr. George A. Lauritson, Mayor

  
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