

City of St. Robert
Board of Alderman Meeting
St. Robert Municipal Chambers
May 23, 2023
5:00 P.M.

Present: Mayor George A. Lauritson
Alderman Glen Askeland
Alderman Susan Davidson
Alderman Linda Daniels
Alderman Reggie Hall
Alderman Walter Reese
Alderman Michael Myers

Absent: Alderman Todd Williams
Alderman John Moore

Staff Attending: City Attorney, Carrie Williamson
City Attorney, Tyce Smith
City Administrator, Anita Ivey
Assistant City Administrator, Mark Parker
Finance Officer; Fredrica Norris
Human Resources/City Clerk, Cassandra Heimsness
Fire Chief, Mike Shempert
Assistant Fire Chief, Jordan Light
Transfer Station, Ricky Zeigenbein

NOTICE OF MEETING

1. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY THE QUORUM AT 1710

2. VISITORS

- Introduced Sarah Dewitt as the new Park Assistant

3. CONSENT AGENDA:

Alderman Linda Daniels read the Treasurer's Report

Motion by Alderman Hall and seconded by Alderman Daniels to approve the Board of Alderman meeting minutes dated April 25, 2023 the Treasurer's Report, and Payment of Bills.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

4. OLD/NEW Business

4.1 AN ORDINANCE APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A RENEWAL OF THE LEASE AGREEMENT WITH THE UNITED STATES POSTAL SERVICE AND A COMMISSION AGREEMENT WITH JONES LANG LASALLE AMERICAS, INC.

Motion by Alderman Askeland and seconded by Alderman Daniels to approve Bill #23-031 on the first reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Daniels to approve Bill #23-031 on the second reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Reese to approve ordinance #3961 on the final reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

4.2 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE CONTRACT AMENDMENT NO. 1 TO THE EXISTING AGREEMENT TO PROVIDE PROFESSIONAL ENGINEERING SERVICES BETWEEN THE CITY OF ST. ROBERT AND CM ARCHER GROUP, P.C., FOR THE MUNICIPAL WASTEWATER TREATMENT PLANT PROJECT

Motion by Alderman Daniels and seconded by Alderman Reese to approve Bill #23-032 on the first reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Askeland to approve Bill #23-032 on the second reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Askeland to approve ordinance #3962 on the final reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

4.3 APPOINTING OF LAND DEVELOPMENT COMMITTEE:

Mayor, Anita Ivey, Mark Parker, Linda Daniels, Walter Reese and Susan Davidson were appointed on the Land of Development Committee.

Motion by Alderman Daniels and seconded by Alderman Hall to approve Committee

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

4.4 AN ORDINANCE OF THE CITY OF ST. ROBERT AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH VERIZON WIRELESS FOR THE ACQUISITION OF TELEPHONE EQUIPMENT AND TO ENTER INTO A ONE TALK MONTHLY VOIP TELEPHONE SERVICE PLAN

Motion by Alderman Askeland and seconded by Alderman Reese to approve Bill #23-033 on the first reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Hall to approve Bill #23-033 on the second reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye

Hall	Aye	Moore	Absent
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Daniels to approve ordinance #3963 on the final reading.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

**4.5 RESOLUTION FOR VEHICLE CHARGING AND FUELING STATIONS:
MAYOR READ RESOLUTION: RESOLVED BY ALDERMANS: VOTE**

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			

5. NEXT COMMITTEE MEETINGS ARE SCHEDULED FOR:

- 5.1 Wage, Finance and Employment _____ @ _____
- 5.2 Public Works _____ @ _____
- 5.3 Emergency Services _____ @ _____
- 5.4 Park Committee _____ @ _____

6. COMMENTS BY THE ALDERMEN:

Alderman Askeland – N/A

Alderman Davidson – Thank You for the mowers working so hard this past week. Everyone be safe for Memorial Day weekend.

Alderman Daniels – N/A

Alderman Hall – N/A

Alderman Williams – N/A

Alderman Reese – N/A

Alderman Myers- N/A

Alderman Moore- N/A

7. COMMENTS BY THE ADMINISTRATION:

7.1 Finance Officer, Fredrica Norris

- April General 1, 3265 million up by 50 thousand from previous year
- Use Tax 170 thousand up by 126 thousand from previous year
- Public Transportation 496 thousand up by 10 thousand from previous year
- Parks 248 thousand up by 15 thousand from previous year
- Capital 500 thousand up by 25 thousand from previous year

7.2 Human Resources, Cassandra Heimsness:

7.3 Fire Chief, Mike Shempert

- A lot busier now with the additional calls from Waynesville, additional crew has been doing wonderful with the transition
- Finished the hydrant flushing/flowing process
- All inspections for both cities have been completed
- No issues with Waynesville been welcoming to our team
- Will need to backfill position due to Firefighter being out for extended period

7.4 IT Manager, Don Coplin:

- We have been testing out a new GPS system on one of our trash trucks, showed the system and how it works to include the benefits we would have by utilizing the system
- Next week we will be testing it in one of our Patrol Cars

7.5 Transfer Station Manager, Ricky Zeigenbein:

- Total of 3492 tons for the month of May
- Averaging 205.4 tons per day
- Transfer Station will be closed half day on May 29, Monday routes moved to Tuesday and Tuesday routes moved to Wednesday
- New trash truck should arrive the beginning of June

7.6 City Attorney, Tyce Smith

- Approached Black Oak landfill and initiated the conversation to reup our contract with them as it has been 2 ½ years now. Will not change the rates of tonages but will keep updated on negotiations

7.7 Youth Sports Director, Ashley Palmer:

7.8 Parks and Recreation Superintendent, Charles Cochran:

7.9 Assistant City Administrator, Mark Parker:

- Neon Park flyers have been sent around
- Continuing working on updating the Cities website
- Pool opens Saturday 27 May 2023 from 12:00pm-7:00pm, 3 pool parties already scheduled the first week

7.10 City Administrator, Anita Ivey

- Passed out flyers from Melissa Martinez about summer kids programs
- Growth Alliance will meet again June 24 at 8:00am
- MML this year will be from September 10th-13th
- Working on the RV Park road tomorrow
- Growth Alliance will meet tomorrow to go over bi-laws
- Had discussion with BHMGM on solar billing
- Martel will be out Aug 17 from 9:30am-10:00am for Council photos

- We have a ground breaking ceremony coming up
- Met with Allee Crabb with Missouri Economic Development, she shared some amazing ideas she has
- Jim Clad from FEMA contract assistance
- Fort Leonard Wood is having Retiree Appreciation day September 09-10

7. COMMENTS BY THE MAYOR:

- The Next Regular Board of Aldermen Meeting will be **June 06 @ 5pm.**

10. VOTE TO CLOSE MEETING:

Meeting Is Being Closed Pursuant to Missouri Law Chapter 610.021 to Include:

Motion by Alderman Daniels and seconded by Alderman Hall to adjourn the Regular Council Meeting at 1752 p.m.

Vote:			
Askeland	Aye	Williams	Absent
Davidson	Aye	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Absent
Motion carried.			
Vote:			

Dr. George A. Lauritson, Mayor

Attest:

Cassandra Heimsness, Deputy City Clerk