

City of St. Robert  
Board of Alderman Meeting  
St. Robert Municipal Chambers  
September 19, 2023  
5:00 P.M.

Present: Mayor George A. Lauritson  
Alderman Linda Daniels  
Alderman Glen Askeland  
Alderman Reggie Hall  
Alderman Walter Reese  
Alderman Michael Myers  
Alderman John Moore  
Alderman Todd Williams

Absent: Alderman Susan Davidson

Staff Attending: City Attorney, Carrie Williamson  
City Attorney, Tyce Smith  
City Administrator, Anita Ivey  
Assistant City Administrator, Mark Parker  
Finance Officer; Fredrica Norris  
Human Resources/City Clerk, Jonathon Guy  
IT, Don Coplin  
Parks, Charles Cockran  
Transfer station, Ricky Zeigenbein

**NOTICE OF PUBLIC HEARING**

- 1. CALL THE PUBLIC HEARING TO ORDER AT 1705**
- 2. CLOSE THE PUBLIC HEARING AT 1800**

**NOTICE OF MEETING**

- 3. CALL THE REGULAR COUNCIL MEETING TO ORDER AND CERTIFY THE QUORUM AT 171705**
- 4. VISITORS**

**3. CONSENT AGENDA:**

Alderman Linda Daniels read the Treasurer's Report  
Motion by Alderman Askeland and seconded by Alderman Hall to approve the Board of Alderman meeting minutes dated August 17, 2023, the Treasurer's Report, and Payment of Bills.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye

Hall	Aye	Moore	Aye
Motion carried.			

**4. OLD/NEW Business**

**4.1 AN ORDINANCE Amending City Code Section 725.220 (State fee for water customers)**

Motion by Alderman Daniels and seconded by Alderman Reese to approve Bill #23-052 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Askeland and seconded by Alderman Hall to approve Bill #23-052 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Reese and seconded by Alderman Myers to approve ordinance #3982 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

**4.2 AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS WITH WILLARD ASPHALT TO COMPLETE PAVING OF ROADS AND PADS AT THE CITY OF ST. ROBERT RV PARK.**

Motion by Alderman Askeland and seconded by Alderman Daniels to approve Bill #23-053 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye

Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Reese to approve Bill #23-053 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Hall and seconded by Alderman Askeland to approve ordinance #3983 on the final reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

**4.3 AN ORDINANCE APPROVING CHANGE ORDER NO. 4 WITH DONALD MAGGI, INC. FOR HIGHWAY Y INTERSECTION IMPROVEMENT PROJECT NO. J5S3312**

Motion by Alderman Reese and seconded by Alderman Moore to approve Bill #23-054 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Myers and seconded by Alderman Moore to approve Bill #23-054 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

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Motion by Alderman Williams and seconded by Alderman Reese to approve ordinance #3984 on the final reading.

4.4	Vote:				AN
	Askeland	Aye	Williams	Aye	
	Davidson	Absent	Reese	Aye	
	Daniels	Aye	Myers	Aye	
	Hall	Aye	Moore	Aye	
Motion carried.					

**ORDINANCE AUTHORIZING THE CITY COUNSELOR TO INITIATE CONDEMNATION PROCEEDING TO SECURE A COMMUNICATION EASEMENT ON AN EXISTING ELECTRIC/SEWER EASEMENT TO PLACE WI-FI ON PRESENT ELECTRIC POLES FOR CONNECTION TO THE NEW WWTF**

Motion by Alderman Williams and seconded by Alderman Myers to approve the Bill #23-055 on the first reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Williams and seconded by Alderman Daniels to approve Bill #23-055 on the second reading.

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye
Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			

Motion by Alderman Moore and seconded by Alderman Myers to approve ordinance #3985 on the final reading.

5.	Vote:				NEXT
	Askeland	Aye	Williams	Aye	
	Davidson	Absent	Reese	Aye	
	Daniels	Aye	Myers	Aye	
	Hall	Aye	Moore	Aye	
Motion carried.					

**COMMITTEE MEETINGS ARE SCHEDULED FOR:**

- 5.1 Wage, Finance and Employment \_\_\_\_\_@\_\_\_\_\_
- 5.2 Public Works \_\_\_\_\_@\_\_\_\_\_
- 5.3 Emergency Services \_\_\_\_\_@\_\_\_\_\_
- 5.4 Park Committee \_\_\_\_\_@\_\_\_\_\_

## 6. COMMENTS BY THE ALDERMEN:

**Alderman Askeland** – Would like a sit down with City Attorney to discuss things about Marijuana that he learned about at MML.

**Alderman Davidson** – N/A

**Alderman Daniels** – Do we have a backup for IT Don? No backup.

**Alderman Hall** – N/A

**Alderman Williams** – Would like to sit down with City Attorney next week to go over ord and statue statues on fire arms.

**Alderman Reese** – Went to conference last week and learned a lot.

**Alderman Myers**- N/A

**Alderman Moore**- Veteran of the year.

## 7. COMMENTS BY THE ADMINISTRATION:

### 7.1 Finance Officer, Fredrica Norris

- Sales tax # down about 2k for Aug.
- Online sales tax went up around 8k.
- Capital improvement Public work transportation down a little.
- Use sales tax up about \$8,000
- Hired and introduced the new AP clerk.

### 7.2 Human Resources, Jonathon Guy

- Talked about what audits are being conducted in the HR office.

### 7.3 Public Works, Steve Long

- Community center removed lights and poles that were damaged and removed all of them. Currently have bids in to replace them.
- RV park- seeded and dirty work complete.
- Sewer tie in has been complete.
- Missouri BLVD stripping has been completed and 4 miles have been stripped.
- Woodridge sewer line has been fixed.
- Man holes will be in Friday September 22, 2023.
- Haven't received a bid for skate park repair.

### 7.4 IT Manager, Don Coplin

- Working on USB sticks- program will notify IT with in 3 seconds if someone inserts a USB stick into a computer. Program will also notify IT if someone is deleting several files and will lock the out of the system.
- The program will also shut down wi-fi for the individuals that access it.
- Don has no back up person if he is on leave
- Has a meeting next week for camera's at the skate park and the Neon Light Park.

**7.5 Transfer Station Manager, Ricky Zeigenbein**

- 4,330.53 Tons for Aug
- 2,315.53 tons for Sept already
- Received new trash truck, trash truck is running commercial routes.
- Haven't sold two trailers, will be talking to Springfield Trailer.

**7.6 City Attorney, Tyce Smith**

- Issue with contract on new outfit bringing us the incorrect tonnage that was agreed upon in the contract.

**7.7 Youth Sports Director,**

**7.8 Parks and Recreation Superintendent, Charles Cochran:**

- Admission amount \$79,000, food \$41,000, and season passes \$18,000.
- Swimming lessons, 620 lessons
- Lazy river pump installed.
- Indoor pool parties are up booked out to Oct.
- Winterized outdoor pool.
- Ball field, dragged for weeds, added bacteria to fishing pond (Blue) mulch to parks, ordered new parts for playground equipment.
- Has a 5 year plan that will be showing at the next council meeting.

**7.9 Assistant City Administrator, Mark Parker:**

- Working on RV Park
- Sponsorship for BBQ contest.
- Park inspections have been completed.
- Will continue to inspect parks regularly.
- New members @ Youth Sports.

**7.10 City Administrator, Anita Ivey**

- Growth Alliance meeting at 0830-0915
- Congrats on Advanced Certification to Alderman Reese
- International Students meeting is back up
- Aldis has steal out of the ground
- Bosa Property, next to the park, we were the highest bidden at the tax auction waiting on taxes to be paid.
- American Recovery Act for Police Cars.
- Police department needs new cameras.

**8. COMMENTS BY THE MAYOR:**

- The Next Regular Board of Aldermen Meeting will be **September 21 @ 5pm.**

**10. VOTE TO CLOSE MEETING:**

Meeting Is Being Closed Pursuant to Missouri Law Chapter 610.021 to Include:

Motion by Alderman Daniels and seconded by Alderman Hall to adjourn the Regular Council Meeting at 1805

Vote:			
Askeland	Aye	Williams	Aye
Davidson	Absent	Reese	Aye

Daniels	Aye	Myers	Aye
Hall	Aye	Moore	Aye
Motion carried.			
Vote:			

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Dr. George A. Lauritson, Mayor

Attest:

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City Clerk